

Parent Agreement Contract

Start Date: _____ Child's Name _____ Site _____

- **Please fill in the hours needed for the program on the corresponding day (i.e. Tues 2:45-6:00pm).**

AM: Monday _____ Tuesday _____ Wednesday _____ Thursday _____ Friday _____

PM: Monday _____ Tuesday _____ Wednesday _____ Thursday _____ Friday _____

*The tuition for services will be: \$ _____ per week, based on the above schedule.

(Full-time child care shall not exceed 50 hours per week.)

Weekly Method of Payment: (circle) Cash Check EFT

- To secure a space for your child, a non-refundable registration fee and first week's tuition is required.
- A one time registration fee is \$35 per child/\$50 per family. An annual activity fee of \$33 per child will be charged the 3rd week of September.
- The tuition and registration payment is due on or before the first day your child begins care. Thereafter tuition is due the Friday before the upcoming week of service. If paying by check, please write your child's name on the memo portion of your check and the week your payment is for.
- Our billing system automatically charges a \$10.00 fee to any account not paid by closing Friday.
- Accounts in arrears may be subject to termination and parent/guardian is responsible for litigation.
- There will be a \$25.00 charge for all returned checks.
- Late departures after closing are subject to a one dollar per minute late fee. After closing, if Dr. Day Care's is unable to contact you or the emergency contacts provided, local authorities will be called after a reasonable amount of time has passed.
- No child will be cared for when sick with an infectious illness, for the well being of your child, as well as others. Credit cannot be issued for a child who is out sick. For extended absences due to illness, parents may choose to use their one week's vacation credit. Please speak with site director or call our billing department (401-723-2277).
- When terminating a child's enrollment, a two-week notice must be given in writing to the site director. If no notice is given, your account will be billed accordingly.
Vacation Credit - 2 weeks are allowed per year (Sep. – Aug.) at ½ of your regular tuition rate or you may have your child attend ½ time. See Director for more information.
- To maintain proper staff/student ratio, agreed upon dates and times on this contract can only be altered when another contract is completed.
- Please contact your Director ASAP if you need to change any of your personal information or schedule (Examples: emergency person, address, home/work telephone numbers, times, fees, medical info, etc)
- Dr. Day Care's will be closed all Rhode Island holidays. The weekly tuition payments will remain the same. Note: part-time enrollees, if your child is scheduled to attend on a holiday another day cannot be substituted because of staff/student ratio. Our program policy is to remain open unless the Governor declares a state of emergency.
- Incident Weather/ Professional Days/ Election Days- (this section is only applicable for children in our school age program) If Dr. Day Care's is open for a full day in the event of inclement weather, teacher professional day or election day and your child normally attends either before or after school that day, you will be charged an additional \$15 to your regular rate if your child attends for the full day. If a child is not scheduled for a given day and requires full day care, they will be charged the daily vacation rate.
- I hereby release Dr. Day Care, Inc., its officers, directors, and employees from all liability for injury to my child, in excess of the amount payable under the insurance carried by Dr. Day Care Inc.

Dr. Day Care's programs are designed to enhance and reinforce each stage of your child's development. If concerns or questions should arise regarding your child's participation, all parties will reach a solution. Dr. Day Care's enjoys your child and provides a happy, healthy, educational and enriching environment for them and hopes to meet your expectations.

Dr. Day Care's does not discriminate on the basis of race, color, sex, handicap, religion or national origin. Dr. Day Care's reserves the right at their sole discretion to refuse an application or dismiss a child from our program.

Parent Initials & Date